

MUNDARING NETBALL CLUB INC

BY-LAWS 2019



1. Administration and General

1.1. Club Administration

- 1.1.1. The Mundaring Netball Club ('MNC') Management Committee shall formulate, administer and execute appropriate policies, procedures and guidelines (including Codes of Conduct) to effect proper governance of the Club and well-being of its members.
- 1.1.2. The Management Committee shall review its policies, procedures and guidelines regularly, and revise them in accordance with contemporary practices or the majority attitude of members.
- 1.1.3. Office bearers of the Club shall adhere to the rules, policies, procedures and guidelines of the Club and perform their duties in accordance with the Club duty statements relevant to their position(s).
- 1.1.4. The Rules and Codes of Conduct of the Club shall be the primary basis for the determination of valid issues of grievance.
- 1.1.5. All grievances requested for resolution by the Club shall be decided according to MNC's own grievance resolution guidelines as provided for in the Constitution.
- 1.1.6. The Club Secretary shall maintain the Member Register with member names and email address (as designated primary contact) in accordance with the requirements of the Associations Incorporation Act 2015.

1.2. Members responsibilities

- 1.2.1. All members shall comply with MNC Rules and Codes of Conduct relevant to their position in the Club.

1.3. Individual (Community) membership

- 1.3.1. The Committee will accept applications from members of the local community to become a non-playing member who also does not hold a team or club official position.
- 1.3.2. Individual membership may be applied for by those who have had a past association with the Club but have not meet the requirement for life membership or members of the community who are active supporters of community level sport.
- 1.3.3. Individual members must abide by all Club rules, by-laws and Codes of Conduct.

- 1.3.4. Individual members will be required to pay a \$20 annual membership fee and complete a membership application form.
- 1.3.5. Individual members shall have one vote at all general meetings and are able to nominate for general committee positions but may not nominate or be appointed as an office holder.
- 1.3.6. Individual members must be 18 years of age or older.

1.4. Life membership

- 1.4.1. Members may be nominated for Life Membership by any three (3) financial members.
- 1.4.2. All Life Membership nominations will be considered by the Committee, with 75% of the entire committee required to approve the nomination for it to be accepted.
- 1.4.3. Nominations need to outline the contribution the member has made to the Club which is over and above the requirements set out in our Codes of Conduct.
- 1.4.4. Life member nominees need to have actively contributed to the growth and development of the Club for a period of at least seven (7) consecutive years.
- 1.4.5. Life member nominees need to have behaved in a manner that provides a positive role model and representative of the sport of netball.
- 1.4.6. Once nominated and accepted by the Management Committee, the nominee will be awarded Life Membership at the Annual General Meeting.
- 1.4.7. Life Members shall have one vote at all general meetings and are able to nominate for general committee positions but may not nominate or be appointed as an office holder.

2. Team selection

- 2.1. Teams will be set at an optimal number of nine (9) players. Any variations to this will be approved after consideration by the Management Committee and consultation with the team's nominated coach.
- 2.2. Players aged 12 years and younger will be placed in teams, requests for team members will be considered but there is no guarantee that they will be implemented. Players aged 13 years and older are expected to register as part of a team with a minimum of nine (9) players plus a coach and team manager for all Junior A grade teams and a team manager for Senior teams.
- 2.3. Teams that register with nine (9) or less players may be asked to accept a new player by the committee in the event of a request by a new player to the club.

- 2.4. Player placement on teams will take into consideration:
 - 2.4.1. Age of player ie. correct age for the teams nominated grade.
 - 2.4.2. Past MNC club membership ie. returning players from the season prior will be placed on teams prior to new members.
 - 2.4.3. Coach recommendations and requests
 - 2.4.4. Player requests
- 2.5. Players will only be elevated if there is no other older, eligible player desiring to play in the higher grade.
- 2.6. Requests to EHNA for players to play down a level will only be made if the player in question does not have a team of the correct age/grade to play in or if there are medical reasons for the request.
- 2.7. MNC teams shall be selected in accordance with the rules and bylaws of the governing association, and in the spirit of participation, of the competition for which they are entered.

3. Coaches and team managers

- 3.1. A coach and a team manager (two persons) approved by the Management Committee shall be appointed to all MNC teams up to and including Junior A1 Grade.
- 3.2. All Senior teams shall have a team manager approved by the Management Committee appointed to the team. At the discretion of the Management Committee, teams in these grades may be ratified even though no coach has been appointed.
- 3.3. All coaches and team managers are required to register as a team official through Netball WA (MyNetball).
- 3.4. Any coach or team manager that does not have a child playing in the club is required to have a valid Working with Children card.
- 3.5. All coaches and team managers are required to abide by the MNC Code of Conduct and place the safety and welfare of their players above all other considerations.

4. Player eligibility and responsibilities

- 4.1. Players shall be selected for MNC teams according to the rules or by-laws of eligibility for the governing association (EHNA).
- 4.2. Fines incurred by senior teams and self-managed junior teams (e.g. for forfeits and playing ineligible players) shall be paid by the infringing team, and not be the responsibility of the Club. Fees arising from concessionary rulings (e.g. late entry of player) shall also be the responsibility of the team.

5. Actions or behaviour disruptive to team harmony or performance

- 5.1. Players are expected to play in a manner reflecting the MNC ethos and Codes of Conduct
- 5.2. Players should contribute to their team's success and achievement of team objectives, to their best ability, including consistent attendance for games and training
- 5.3. A player's place in a team may be forfeited should the Management Committee believe (in simple majority) that any player fails to meet the expectations of 5.1 or 5.2.
- 5.4. Any player forfeiting their place in a team during the season may be reimbursed a proportion of their fees deemed fair by the Management Committee.
- 5.5. The Management Committee shall properly investigate the circumstances in every case before terminating a player's placement in a team.
- 5.6. A player will not be expected to forfeit their place in a team due to absences related to injury, sickness, serious family business, or the reasonable demands of their education or employment, however the player should notify their coach or team manager of their absence.

6. Clearances

- 6.1. MNC shall give any of its players desiring to change to another Club a clearance at any time, in or out of season, without prejudice.
- 6.2. MNC shall give any of its players permission to fill-in for another team from another Club in accordance with the rules or by-laws for clearances set by the governing association (EHNA).

7. Alcohol and drugs

- 7.1. MNC players shall not play or take part in games or training for the Club while affected or under the influence of alcohol or illegal drugs.
- 7.2. MNC members are to abide by and support the governing association's ban on smoking and alcohol consumption at competition venues.

8. Uniforms

- 8.1. MNC players need to wear approved Club uniform – being club dress (worn with sport shorts underneath) for girls/women and club top and black pocketless shorts for boys - in all teams representing the Club. The Club will ensure these conform to competition standard.
- 8.2. Players shall provide for themselves suitable footwear and shorts to conform with competition standards.
- 8.3. Players shall ensure that they conform to all requirements set in the by-laws and rules of match-play of the governing association (EHNA) regarding personal presentation including but not limited to hair, nails and jewellery.

9. Club delegate to Association

- 9.1. MNC shall appoint sufficient Club delegates to any Association with which it is affiliated, to satisfy the requirements of such Association(s).
- 9.2. Where full rights and concessions due to affiliated Clubs depend on supplying a minimum number of delegates, MNC shall appoint that number of delegates whenever possible.

10. Officers and executive members

- 10.1. Officer bearers (President, Vice President, Secretary, Treasurer, Registrar and Equipment Officer), and ordinary members of the Management Committee of the Club shall be elected by the membership at the Annual General Meeting (Rules 23-25 of the Constitution of the Mundaring Netball Club (Inc.) 2019).

- 10.2. Certain office bearers and Club representatives, either alone or in the form of a subcommittee, must be appointed each season by the Management Committee in accordance with relevant by-laws and guidelines of the MNC. These positions are:
 - 10.2.1. Club delegate(s)
 - 10.2.2. Grievance Resolution Officer(s)
 - 10.2.3. Coaches, except where exemption is allowed as set in Club By-law 3.2
 - 10.2.4. Team Managers

- 10.3. The Management Committee may at its discretion appoint such other officers, alone or as a sub-committee of more than a single member, as it deems necessary.
Examples of such positions are:
 - 10.3.1. Grievance Resolution Advisor
 - 10.3.2. Sponsorship and Fundraising Officer and/or Sub-Committee
 - 10.3.3. Volunteer Coordinator
 - 10.3.4. First Aider(s)

- 10.4. Any persons appointed to any official Club position shall be deemed a member of the Mundaring Netball Club.